

**Federal Personnel Manual System**  
**FPM Bulletin**

Bulletin No. 620- 11

Washington, D. C. 20415  
April 3, 1981

**SUBJECT:** AWS Narrative Reports and Experiment Changes

Action Date: May 1, 1981

**Heads of Departments and Independent Establishments:**

This is a reminder to participating organizations that a narrative report on their Alternative Work Schedule experiments is due in this office by May 1, 1981. Organizations previously designated as longitudinal or special case study units will not submit narrative reports. Specific information on the format and content of narrative reports is contained in FPM Bulletin 620-10 dated May 27, 1980. Organizations should contact their agency headquarters should they need a copy of Bulletin 620-10.

Recent phone inquiries reveal that some organizations do not understand their experiment's status after the May 1 narrative report is submitted. Authority to use the experimental schedules continues until March 29, 1982. Congressional action will be necessary if such schedules are to be utilized after that date.

Should an organization find it desirable to change from one experimental schedule to another, or change policies affecting the schedule, they must submit a Revised Notice of Intent to Experiment (clearly noted as Revised) to this office. The change noted on the Revised Notice of Intent may be implemented when 30 days have elapsed from the submission date unless this office notifies you to the contrary. Organizations experimenting under the terms of a negotiated labor agreement are cautioned that changes in an experiment may require re-negotiation. Revised Notices of Intent should be sent to the address shown below:

AWS Project  
OPM  
P.O. Box 7174  
Washington, D.C. 20044

Should further information be necessary, please note our new phone number which is (202) 632-4614 or FTS 632-4614.

Sincerely yours,



S. B. Pranger  
Acting Deputy Director

**Inquiries:** Compensation Planning Division, Compensation Program Development, (202) 632-4614

**Code:** 620, Alternative Work Schedules Experiment

**Distribution:** FPM

**Bulletin Expires:** July 20, 1981

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